

## Provider Access Statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, Mayfield School “must ensure that there is an opportunity for a range of education and training providers to access registered pupils during the relevant phase of their education for the purpose of informing them about approved technical education qualifications or apprenticeships”.

This policy statement sets out how we manage requests from these providers.

### What are students entitled to?

Students must be enabled to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs students of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, e.g., technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

### Who handles our access requests?

Access by external providers to students at Mayfield School must be agreed by the Careers Leaders. Any provider wishing to request access should contact our Careers Lead, Sarah Davis, on 0121 809 2500 or via email on: [s.davis@mayfield.bham.sch.uk](mailto:s.davis@mayfield.bham.sch.uk), or our Assistant Head Teacher with strategic responsibility for CEIAG, Theodora Papaspyrou, on 0121 809 2500, or via email on [t.papaspyrou@mayfield.bham.sch.uk](mailto:t.papaspyrou@mayfield.bham.sch.uk). Providers can also email [careers@mayfield.bham.sch.uk](mailto:careers@mayfield.bham.sch.uk) to discuss possible attendance at relevant events.

Mayfield School's Safeguarding Policy sets out the School's approach to allowing providers into School to speak to our students.

### What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- There is a clear and demonstrable opportunity for students to learn new information about technical education qualifications and apprenticeship opportunities
- Provider visits fit with the School's careers programme
- Visitors represent organisations or providers which are recognised providers of high quality technical or apprenticeship education and training
- Visitors will provide evidence of identity

We will refuse any access request that:

- Visits will duplicate information already provided to students
- Disrupt learning of students
- Visitors are unable to provide adequate credentials

Once we have approved a provider, we will work with them to identify the best method for working with our students.

We will allocate space to host discussions between providers and students as appropriate. We will also make presentation equipment such as projectors available to providers, subject to sufficient notice of request.

Arrangements will be discussed in advance between the Academy's Careers Leader and a nominated member of the provider's team.

### **Can providers leave prospectuses for students to read?**

Providers are welcome to leave a copy of their prospectus and other relevant course literature at reception, FAO the Careers Leaders.